

The Annual Quality Assurance Report (AQAR) of the IQAC FOR THE SESSION 2013-14

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	TARINI THAKURANI MAHAVIDYALAYA, GHATGAON
1.2 Address Line 1	AT/P.O.-GHATGAON
Address Line 2	DISTRICT-KEONJHAR
City/Town	
State	ODISHA
Pin Code	758027
Institution e-mail address	ttmahavidyalaya@yahoo.com
Contact Nos.	06733-223027
Name of the Head of the Institution:	MRS.KRISHNA KUMARI SARANGI
Tel. No. with STD Code:	06733-223027
Mobile:	9437152857

Name of the IQAC Co-ordinator:

DR. LALIT MOHAN MAHANTA

Mobile:

9437168468

IQAC e-mail address:

ttmahavidyalaya@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN13336

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

263/31 March 2007

1.5 Website address:

www.ttmahavidyalaya.com

Web-link of the AQAR:

www.ttmahavidyalaya.com/AQAR
2013-14

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.84	2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

26/09/2007

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR-2007-08 submitted to NAAC on 11/07/2008
- ii. AQAR-2008-09 submitted to NAAC on 26/08/2009
- iii. AQAR-2009-10 submitted to NAAC on 01/10/2010
- iv. AQAR-2010-11 submitted to NAAC on 21/01/2016
- v. AQAR-2011-12 submitted to NAAC on 02/02/2016
- vi. AQAR-2012-13 submitted to NAAC on 04/02/2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Orissa University Baripada

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

11

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Sepoy Mutiny, was it the first war of India's independence?
2. Swadhinata Parabarti Adhunik Odia Kabita
3. Women in Scheduled Tribes and their education Problems
4. Impact of Child-centred Education
5. A study of Financial inclusion for sustainable Development in the tribal district of Keonjhar
6. E-commerce, an Engine for the economic growth
7. Caste system and its impact on Indian Society
8. Entrepreneurship Development in Odisha
9. Globalisation and its impact on Tribal

2.14 Significant Activities and contributions made by IQAC

Improved the teaching and learning process by holding meetings with faculty and other stake holders. Use of technology to a small extent in the art of teaching

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Improving the teaching and learning process by regular classes	All most all courses covered
Holding seminars in each department	All departments have conducted seminars
Disposing the students grievances without any delay	Complaint box was installed in the college. Grievances disposed quickly
Students welfare scheme like disbursement P.M. scholarship	Disbursed online
Use of power point in teaching	Teachers were given training how to use power point in classroom.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	00	00	03
PG Diploma				
Advanced Diploma				
Diploma				

Certificate				
Others				
Total	03	00	00	03
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	18			

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	07	0	0	0	0	0	0	0	07

2.4 No. of Guest and Visiting faculty and Temporary faculty

		08
--	--	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		02	05
Presented papers			02
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the faculties were instructed to learn the use of computers so as to use in teaching process. The power point presentation was used to a small extent. Extra classes were taken to complete the courses, seminars on important topics were organised.

2.7 Total No. of actual teaching days during this academic year

140

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
-----	-----	-----

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	117	23	13	48	69	83
Science	57	24	0	0	72	72
Commerce	57	15	0	16	42	72

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The students are requested to report their problems through complaint box, email or directly to Principal or IQAC. The problems have been sorted out by respective committee within three days. Principal, Academic Bursar have verified the classes and progresses, asked the teacher to take extra classes for weak students. Half yearly examination and annual examination have been conducted by the college and University respectively.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	2	0	2
Technical Staff	0	1	0	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

As this is imparting education to undergraduate institution, research climate is not so strong. Never the less, Science students have been provided laboratory facilities for experiments as per syllabus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					08
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
						01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Annual Athletic Meet
- Organised Blood Donation Camp by NSS & YRC unit
- Organised awareness program on AIDS by YRC

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.40 Ac	0	0	11.40 Ac
Class rooms	08	0		08
Laboratories	05	0		05
Seminar Halls	01	0		01
Periodicals & Journals	161	69	Own fund	230
Furniture (Almirah & Book Shelves)	31	04	UGC Fund	35
(within one lakh)	12	03		15
Benches & Desks	150 pairs	0		150
Library Books	13560	162	Own Fund	13722
Computers (more than one lakh)	26	01	Own Fund	27
Others				

4.2 Computerization of administration and library

Library automation is under process. College has opened a website for computerisation of administration

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4149	4.9 lakhs	84	10000/	4233	5,00 ,000/
Reference Books	5571	7.9 lakhs	78	10,000/	5649	8,00,000/
e-Books						
Journals	161	17225/	69	6356/	230	23581/
e-Journals	0	0	0	0	0	0
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	26	01	02	-	02	03	08	-
Added	01	0	0	-	-	-	-	-
Total	27	01	02	-	02	03	08	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers are trained by district level coordinators about HRMS, IFMS through internet access. S.T. & S.C. students are learning through Capacity Building on IT tools, A workshop was organised for general students

4.6 Amount spent on maintenance in lakhs :

i) ICT	0
ii) Campus Infrastructure and facilities	0.024
iii) Equipments	0.25
iv) Others	1.23
Total :	1.50

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Two meetings were conducted to create awareness among students. Notice was issued the ways and forums to ventilate grievances

5.2 Efforts made by the institution for tracking the progression

Extra classes were taken by the faculties for weak students, the result of half yearly examination was reviewed and the failed students were asked to go for revision of course before final Exam.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
818			

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	467	57		351	43

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
117	57	185	349	8	716	136	80	220	376	06	818

Demand ratio Arts-1:4.9, Science-1:4.7, Commerce-1:2.1

Dropout 8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Capacity building on I.T. tools- Learning of computers by S.T. & S.C. students
2. Career Counselling cell- for all students

No. of students beneficiaries

115

5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="01"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="04"/>

5.6 Details of student counselling and career guidance

1. Communicative English is taught to each and every student.
2. Workshops for computer learning is organised
3. Career guidance by District employment exchange

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. N.S.S. unit of the college organised awareness and Rally on literacy, sanitation and gender inequality

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	03	5100
Financial support from government	339	
Financial support from other sources	0	
Number of students who received International/ National recognitions	0	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Shortage of regular faculties

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

“To fulfill the motto of imparting education as a whole”

- To make this institution blossom in to an ideal one through access to higher education from darkness to light, from ignorance to Knowledge and from unknown to known.
- All round development of Body, Mind and Soul of the Learners
- To develop the inherent qualities of young learners
- Increasing the sense of Social and Civil responsibilities.
- Inculcating the spirit of true citizenship.
- Nourishing Human Values and promoting the sense to preserve Indian Culture and Tradition.
- Promoting scientific attitude, temper and rational thinking.
- Developing aesthetic sense, Sportsmanship and leadership.
- To introduce some job oriented courses in order to create an opportunity for the rural based students of the locality to learn and earn.

6.2 Does the Institution has a management Information System

1. Yes, the college has its own website www.ttmahavidyalaya.com for screening own information.
2. College Calendar, published annually, provides the rules and regulations and other bye-laws
3. Besides, Students’ Notice Board supplies day to day information to the college.
4. Information can be sent to the college by e-mail ttmahavidyalaya@yahoo.com

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. The selective teachers are allowed to undergo refresher course
2. Internal seminars are held in each department
3. Feedback is accepted from students
4. Classes are inspected by the Principal

6.3.2 Teaching and Learning

1. Teachers are trained to a little extent to handle power point deliberations
2. Communicative English is taught to increase speaking power.
3. Extra classes are taken for weak students
4. The progress is reviewed periodically
5. Study Tours relating to syllabus are arranged.

6.3.3 Examination and Evaluation

1. The Examination committee supervises the examination and evaluation process
2. Half yearly examination is conducted by the college and Annual by the University.
3. Results are published in time.
4. Photocopies of answer scripts are issued to students on demand.

6.3.4 Research and Development

1. As an undergraduate institution, it has no scope to deal with research activities.
2. The institution has 5 Laboratory halls for taking on experiments as per syllabus.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The college has purchased 162 nos. Library books worth of Rs.18,900/ from own fund.

6.3.6 Human Resource Management

IQAC of the college and Career Counselling cell manages the affairs relating to human resources of students, where as Govt. Of Odisha in Higher Education department for approved teachers and employees of the college. G.B. of the college manages the salary cost of contractual teachers.

6.3.7 Faculty and Staff recruitment

The approved vacant posts are filled-up by the Govt. The posts, created first time, are recruited by management. 04 nos. of teaching faculty are recruited by G.B. during 2013-14

6.3.8 Industry Interaction / Collaboration

Not Applicable

6.3.9 Admission of Students

The SAMS (Students Academic Management System) under the supervision of State Govt. Manages the admission system through data base. The admission is based on merit drawn from the marks obtained in last qualifying examination conducted by CHSE Odisha or equivalent Boards.

6.4 Welfare schemes for:

Teaching	E.P.F & Health Insurance
Non-Teaching	E.P.F. & Health insurance
Students	Health insurance

6.5 Total corpus fund generated

No such provision in the college. But the college has a fixed deposit of Rs.20/ lakhs from its own fund.

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DLC		
Administrative	Yes	LFA		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The university is thinking to adopt semester system as examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such effort has been initiated

6.11 Activities and support from the Alumni Association

One meeting of Alumni association was held. The association decided to meet with Education Minister to assist for improvement of infrastructures in the college and open Honours in some science subjects

6.12 Activities and support from the Parent – Teacher Association

One meeting of Parent-Teacher Association was held. The meeting decided to bring notice of Local MLA to construct new classrooms drawing funds from M.L.A. & M.P LAD Fund. Further decided to take steps for opening of Hons. in Physics, Chemistry & Computer Science. Laid emphasis on Remedial Coaching.

6.13 Development programmes for support staff

The college is thinking to include the support staff under health insurance policy of the Govt.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Various Plants & trees have been erected in the college campus. Dustbins are kept all over the campus for wastes. Regular normal camps are organised by NSS to keep the premises neat and clean. Gardener has been appointed to look after the plants and trees.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sensitised the students not to remain absent in the college through notice board and workshop. Students' attendance taken together at the end of the year stands 80% on an average.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The progress Registers were verified and found completion of courses in each subject. The academic calendar was followed strictly. Extra classes are conducted for weak students. Students' grievances are disposed before scheduled time. Discipline was maintained in the campus.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Regular Classes
2. Development of Feedback System

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The college has created a beautiful garden to keep an eco-friendly environment. Besides NSS and YRC of the college has sensitised the students and staff through awareness programme.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S- Students have performed well in Final University Examinations
W- Shortage of Classrooms and regular faculties
O- organised different extension activities very successfully.
C- Opening of Hons. subjects in Science subject and increase of seats in Botany Hons.

8. Plans of institution for next year

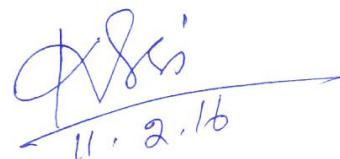
1. Automation of Library & Administrative section
2. To open some hons. subjects in Science stream
3. Organising Seminars of all department
4. Use of Power Point in Teaching Methodology
5. Making further provision for hostel accommodation to girls students
6. Strengthening the Grievance Redressal cell for quick disposal

Name –Dr. Lalit Mohan Mahanta

Name –Smt. Krishna Kumari Sarangi



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Principal
T.T. Mahavidyalaya
Ghatgeon, Keonjir.

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
